

23 May 2011

Mrs Maureen Wood
Joint Committee Secretary
Chorley and South Ribble Shared Services Joint
Committee
Civic Centre
West Paddock
Leyland
Lancashire, PR25 1DN

Direct line 0844 798 2679
Email a-shah@audit-
commission.gov.uk

Dear Mrs Wood

Chorley and South Ribble Shared Services Joint Committee - confirmation of external auditor

I am writing to confirm the appointment of BDO LLP as external auditor to Chorley and South Ribble Shared Services Joint Committee.

This appointment is made under section 3 of the Audit Commission Act 1998 and is for a two-year period, commencing with the accounts for the year ending 31 March 2011.

In the event that BDO LLP is unable to continue with the appointment, one of the panel of jointly appointed Commission officers set out in Appendix 2 to the consultation letter of 15 April 2011 may assist with, or act solely on the audit.

Should you need to contact your auditor, the contact details are:

BDO LLP
Attention: Louise Nyland
Arcadia House
Maritime Walk
Ocean Village
Southampton, SO15 0AP

Tel: 023 8088 1700
Email: louise.nyland@bdo.co.uk

The audit will be carried out under the Commission's limited assurance approach, which covers bodies whose annual income or expenditure does not exceed £6.5 million. These bodies are required to prepare their annual accounts and annual governance statement in the form of an annual return. The annual return will be sent to you by your auditor.

Please contact me if you need to discuss this appointment further.

Audit Commission, 1st Floor, Millbank Tower, Millbank, London, SW1P 4HQ
T 0844 798 1212 F 0844 798 2945 www.audit-commission.gov.uk

Yours sincerely

A handwritten signature in black ink that reads "A - Shah." The signature is written in a cursive style with a large initial 'A' and a smaller 'Shah'.

Akhlaq Shah
Senior Manager, Audit Regulation

cc Malcolm Thixton/ Louise Nyland, BDO LLP
Fiona Blatcher, Audit Commission